

Open Vacancy

Dear All,

Please find below open position.

We are trying to find the best possible candidates to make team stronger.

AGENT PILOT IN RURAL INDONESIA - SOUTH SULAWESI PROVINCE

About Mercy Corps Indonesia

Mercy Corps Indonesia (MCI) is a local Indonesian non-profit organization, which implements humanitarian and development assistance programs throughout the country. MCI's mission is to empower people in Indonesia to become healthy, productive, and resilient communities. Resilience means an ability to recover from or adjust easily to misfortune or change.

Program Summary

The overall goal of the program is that Mercy Corps Indonesia will support a 100-agent pilot in rural Indonesia, organized by a donor "last mile money" program in partnership with corporate partners. To achieve this goal, Mercy Corps Indonesia will conduct a needs assessment of prospective agents and customers, develop and execute trainings for agents, provide in-field support to rural agents, oversee measurement & evaluation activities, and coordinate with the donor team, who will provide guidance to the pilot partners. In addition, Mercy Corps Indonesia will leverage the MicroMentor Indonesia platform to provide business mentoring and virtual learning systems to the 100 pilot agents in the program locations.

Field Officer (FO) - Bone Regency, Soppeng Regency, and Wajo Regency (Please mention the preferred location on your application)

General Position Summary

Field Officers will ensure that at least 30 to 35 agents in each regency are onboarded within three months of the pilot program. Each of them will supervise a needs assessment, baseline and endline data collection, design and implement program outreach to prospective agents and targeted cocoa farmers, identify local facilitators who will deliver training and mentoring to agents and cocoa farmers, and design the stakeholders'/ potential program partners' outreach

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and engagement to onboard the potential agents and cocoa farmers. In addition, they will collaborate closely with the project partners' teams, including agribusiness companies and retailers/agents, farmer groups, farmer group unions, female farmer groups, agri kiosk owners, local cocoa traders (village, subdistrict, and district), government and private extension workers, cooperatives, and others.

The position is temporary for 3 months and will be based in Bone, Soppeng, and Wajo Regencies with requires up to 70% travel to project locations (depend on local regulations on COVID-19 prevention).

Essential Job Responsibilities

- Organize and supervise implementation of needs assessment in each regency.
- Identify prospective agents and customers based on the project criteria, needs assessment results, and consultations with local stakeholders.
- Coordinate with project partners at regency, district and village levels to fulfil the deliverables agreed on.
- Coordinate with government agencies, government and private extension workers, farmer organizations, female farmer organizations, cooperatives, and local cocoa traders in selected locations.
- Design and implement program outreach to identify prospective agents and customers.
- Identify local facilitators who will deliver training and mentoring to 100 agents.
- Organize delivery of Training of Trainers (ToT) for local facilitators based on the project's plan and guidance.
- Organize implementation of training and mentoring for 100 agents in selected locations based on the project's plan and guidance.
- Collect data monitoring data based on established indicators as per the project's plan and guidance.
- Maintain close regular contact with the local partners to ensure quality outputs/services and trouble shoot any administrative problems.
- Support the program coordinator to prepare regular update and final report as required by the donor.
- Attend coordination meetings and maintain regular contact with relevant stakeholder.
- Participate in the weekly call
- Conduct travel to project locations to monitor quality of implementation, and adjust plans and approaches to meet the project goal.

Qualifications:

- University degree, preferable in social sciences, economics, agriculture, rural development.
- 3+ years' experience working in development programs with emphasis on economic development in rural setting (experience in training and mentoring programs for cocoa farmers would be an advantage).

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- Experience working in digital financial services program in rural areas would be an advantage.
- Experience working with the private sector, business organizations and government agencies at regency level.
- Strong organizational skills.
- Computers skills with strong familiarity with Microsoft Word, Excel, and PowerPoint.
- Excellent verbal and written communication skills.
- English verbal and written communication skills.
- Willingness to travel to project sites on a regular basis.

Ongoing Learning

In support of our belief that learning organizations are more effective, efficient and relevant to the communities we serve, we empower all team members to dedicate 5% of their time to learning activities that further their personal and/or professional growth and development.

Diversity, Equity & Inclusion

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives.

We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

Equal Employment Opportunity

Yayasan Mercy Corps Indonesia is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out diverse backgrounds, perspectives, and skills so that we can be collectively stronger and have sustained global impact.

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

Safeguarding & Ethics

Yayasan Mercy Corps Indonesia is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment,

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team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to [Mercy Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

Accountability to Participants and Stakeholders

Yayasan Mercy Corps Indonesia team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects.

How to Apply

Please send your CV together with the form on this [link](#) with the subject: “**Agent Pilot_FO(the location)_Your Name**” to hrd@id.mercycorps.org .

The vacancy will be closed on **18 March 2022** and only shortlisted candidates will be contacted for interview. We look forward to hearing from those who are interested in taking this opportunity to grow and develop with us.

Thank You,
Human Resources Department
Mercy Corps Indonesia