

Open Vacancy

Dear All,

Please find below open position.

We are trying to find the best possible candidates to make team stronger.

INCREASING IMMUNITY URBAN POOR WOMEN THROUGH EDUCATION AND STRENGTHENING WOMEN SUPPORT GROUP

About Yayasan Mercy Corps Indonesia

Yayasan Mercy Corps Indonesia (YMCI) is a local Indonesian non-profit organization, which implements humanitarian and development assistance programs throughout the country. YMCI's mission is to empower people in Indonesia to become healthy, productive, and resilient communities. Resilience means an ability to recover from or adjust easily to misfortune or change.

Program Summary

Urbanization runs in parallel with economic growth. Urban areas are characterized by income inequality between population groups. Because of this the socioeconomic inequality, Indonesian urban areas are confronted with problems of both undernutrition and overnutrition. Selected studies conducted by the SEAMEO-TROPED Regional Centre for Community Nutrition have demonstrated that food intake of the lower socioeconomic class households is deficient. Furthermore, intrahousehold food distribution among the lower economic class households is contributory to the determination of food intake.

According to Province of DKI Jakarta Statistics (2020), the total population is 10.5 million. With an average of four persons per household, there are around 2.75 million households in Jakarta. By gender, the proportion of males and females in the province is 50%:50%. The number of poor residents in Jakarta in September 2019 was around 362,000, or around 3.4% of the total population. Among the five municipalities, North Jakarta has the highest percentage of poor residents, at 5%, while West Jakarta has the highest population density.

These urban villages have high poverty levels and limited availability of public facilities. Densely populated slums also exist in these urban villages, where many of the poor live in illegal settlements on the banks of the rivers or along the railroad tracks. The population of these urban villages suffers from micronutrient deficiency and they are highly exposed to COVID-19, due to the high level of residential density with high mobility. Based on these conditions, strategies for improvement of urban micronutrient status are required and may include food-based nutrient supplementation of fortification methods and self-care education to women.

The aims of the program are:

- To improve awareness, understanding and knowledge about Nutrition and Self-care to manage the family's health and COVID-19 risk prevention.
- Sustained and institutionalized women support groups for Self-Care Capability building.
- Supplementation to improve health and immunity

Program Coordinator - Jakarta

General Position Summary

Program Coordinator will ensure the program to reached **12,400 urban poor women and family members** (3,100 direct participants and 9,300 indirect participants) in/around origin communities through **self-care education, hygiene and supplementation, to prevent further transmission of COVID-19**. In addition, in collaboration with stakeholders, s/he and the team will identify, develop selfcare, micronutrients, anemia and hygiene materials, and train 100 midwives and 500 healthcare cadres to deliver training for 3,100 urban poor women in two subdistricts in West and North Jakarta Municipalities. S/he will supervise a project team consisting of four people and lead the program plan, implementation, monitoring, evaluation, and learning.

The position is based in Jakarta and requires up to 60 % travel to project locations (depend on COVID-19 development).

Essential Job Responsibilities

- Ensure the program will reach 3,100 urban poor women HHs (~12,400 individuals) through distributing Covid 19 health education materials, training 100 midwives and 500 healthcare cadres, training 3,100 urban poor women, and distributing 12,500 tubes CDR / Redoxon;
- Develop a program design, monitoring and evaluation framework and plan;
- Develop monthly workplan and target and provide monthly progress against the target and workplan;
- Develop criteria to identify 3,100 urban poor women;
- Conduct an assessment analysis to determine project locations, target participants, and potential local partners in coordination with local stakeholders, include DKI Jakarta Health Agency, BPBD, Midwives Association, etc;
- Ensure the data needed for program monitoring, evaluation, learning and report are available;
- Maintain close regular contact with the local government agencies and local partners to ensure quality outputs/services and trouble shoot any administrative problems;
- Attend coordination meetings and maintain regular contact with relevant stakeholder;
- Conduct travel to project locations to monitor quality of implementation, and adjust plans and approaches to meet the project objective;
- Develop a set of participants' stories, which will be used to illustrate opportunities and benefits of participating in the project;
- Prepare monthly report on project progress, obstacles and recommendations;
- Prepare final report.

Qualifications:

- University degree in Economic, Public Health, Social Studies, or related fields;
- Minimum 3 years' experience working with NGOs in Emergency, Recovery and Livelihood Programs;
- Experience work with the local government agencies in Emergency, Recovery and Livelihood Programs;
- Experience work with National and District Health Agencies would be an advantage;
- Experience in in design training and mentoring for urban poor women would be an advantage;
- Understanding of working together with local partners;
- Proven experience managing diverse and disparate projects;

- Experience in managing staff and understanding the need for regular support and follow-up to ensure that project objectives are being met;
- Commitment to working with vulnerable groups in need regardless of race, religion or gender;
- Good written and oral communication skills;
- Good knowledge of MS Office software such as Excel, Word, and Access;
- Able to write and understandable spoken English are preferred.

Ongoing Learning

In support of our belief that learning organizations are more effective, efficient and relevant to the communities we serve, we empower all team members to dedicate 5% of their time to learning activities that further their personal and/or professional growth and development.

Diversity, Equity & Inclusion

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives.

We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

Equal Employment Opportunity

Yayasan Mercy Corps Indonesia is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out diverse backgrounds, perspectives, and skills so that we can be collectively stronger and have sustained global impact.

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

Safeguarding & Ethics

Yayasan Mercy Corps Indonesia is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to [Mercy Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

Accountability to Participants and Stakeholders

Yayasan Mercy Corps Indonesia team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to

international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects.

How to Apply

Please send your CV together with the form on this [link](#) with the subject: "**Position_URBAN POOR WOMEN_Your Name**" to hrd@id.mercycorps.org.

The vacancy will be closed on **30 April 2021** and only shortlisted candidates will be contacted for interview. We look forward to hearing from those who are interested in taking this opportunity to grow and develop with us.

Thank You,
Human Resources Department
Yayasan Mercy Corps Indonesia