

## Open Vacancy

Dear All,

Please find below open position.

We are trying to find the best possible candidates to make team stronger.

# **COVID-19 ORIGIN WOMEN'S RESILIENCE INITIATIVE**

## **HUMBANG HASUNDUTAN DISTRICT, NORTH SUMATERA PROVINCE**

### **About Yayasan Mercy Corps Indonesia**

Yayasan Mercy Corps Indonesia (YMCI) is a local Indonesian non-profit organization, which implements humanitarian and development assistance programs throughout the country. YMCI's mission is to empower people in Indonesia to become healthy, productive, and resilient communities. Resilience means an ability to recover from or adjust easily to misfortune or change.

### **Program Summary**

Mercy Corps Indonesia will launch the Project to expand COVID-19 prevention efforts, provide accurate vaccine information, promote access to clean water and pave the way towards longer-term recovery in coffee-growing origin communities.

Objectives:

- Prevent transmission and keep origin communities as safe as possible through access to accurate and timely contextualized COVID-19 health messaging and vaccine information.
- Provide direct support to protect lives and livelihoods, and promote recovery for origin families, including hygiene supplies, WASH infrastructure and other urgent needs.

Mercy Corps Indonesia will build upon learnings, as well as leverage partnerships and networks with farmer groups, cooperatives, government, institutional and civil society actors to ensure complementarity across various initiatives, share relevant COVID-19 health and vaccine messaging as broadly as possible, and provide critical direct support to help communities cope with COVID-19 and build a more resilient future. Since each community has unique needs, Mercy Corps Indonesia will continue to tailor the approaches and activities to ensure the greatest impact on lives and livelihoods and identify what needs still exist.

Mercy Corps Indonesia learnings from a previous project demonstrates a continued need for consistent and concentrated behavior change communication focused on COVID-19 prevention and accurate vaccine information. Mercy Corps Indonesia will utilize a variety of dissemination channels and continue to work with local health authorities to align with local guidance. In addition to outreach and communication activities, Mercy Corps Indonesia will provide direct support based on local needs, such as:

- Disseminate messages through smartphones and feature phones, as well as collaborate with motorized pedicab drivers to install messaging materials in cabs.
- Construct clean water sources, including public latrines in communities lacking access to water and sanitation facilities.

- Build into WASH activities to support parents in increasing nutritional diversity and stunting management.
- Encourage youth participation in the agricultural sector and increase their capacity in agripreneurship, with a strong focus on encouraging female youth.

## **Health Program Officer**

### **General Position Summary**

Health Program Officer will be responsible to identify potential community champions (including PKK members, formal, and informal leaders) and facilitate gathering/validation of insights from the community to inform program planning. S/he will support the Program Coordinator to adopt information, education, and communication materials on COVID-19 prevention and accurate vaccine information, healthy living community movement (GERMAS), and stunting prevention developed by Mercy Corps Indonesia and other official and tested references (e.g. KPCPEN, Satgas Perubahan Perilaku, Ministry of Health, and Ministry of Village and Remote Area Development) and as needed help tailor the materials to suit the context of local communities. S/he will work with the training and mentoring program officer and local champions to conduct Training of Educators for at least 100 village health cadres to reach at least 1,000 members of origin communities, especially female famers/farmers' wives (care-givers) with hygiene and sanitation practices improvement, stunting prevention, COVID-19 preventive behaviors, and vaccination information.

### **Essential Job Responsibilities**

- Facilitate identification of existing good practices, gaps, and challenges (knowledge, supply, and infrastructure) toward healthy live particularly on hygiene and sanitation practices, COVID-19 prevention and vaccination, and stunting prevention with local authorities, community leaders, and champions.
- Based on the above, support formulation of priority behaviors which will be improved over the course of the project/ program; and support the training and mentoring program officer assemble training modules/materials, educator job-aids, and IEC materials.
- Based on needs assessment above, and technical WASH assessment, support the training and mentoring program officer develop training plan to improve hygiene and sanitation infrastructure and supplies.
- Support the Program Coordinator to develop/ strengthen the capacity of 100 village health cadres to promote, educate, and mentor approximately 1,000 female farmers/farmers' wives (caregivers) on *GERMAS*, particularly on stunting prevention (including hygiene and sanitation practices).
- In collaboration with community leaders and trained health cadres, develop criteria to identify the 1,000 program participants.
- Develop quarter target and workplan and report monthly progress against the target and workplan.
- Support Program Coordinator to develop partnership agreements with government and private agencies based on findings from needs assessment and technical WASH assessment.
- Ensure reliable data are available and reported to monitor program delivery, learning, and evaluation.
- Attend coordination meetings and maintain relationship with relevant stakeholder.
- Travel to project sites to monitor delivery and quality of implementation, and facilitate adjustment of plans and approaches to meet the participants needs and project objective;

- Support Program Coordinator to prepare final report.

### **Qualifications:**

- University degree in Public Health, Social Studies, or related fields;
- 3+ years' experience working as a health program officer in development programs;
- Experience in design and implementing the training and mentoring on WASH, stunting prevention, and COVID-19 prevention and accurate vaccine information would be an advantage;
- Minimum 3 years' experience working with NGOs and Local Government Agencies in Health/Nutrition, and Livelihood Programs;
- Experience in facilitating participatory rural appraisal, village planning facilitation, women empowerment, or similar approach is an advantage;
- Experience in deliver training and mentoring for female farmers or farmers' wives would be an advantage;
- Demonstrate competency in collaborative work and ownership of local partners; and ability to immerse with local community;
- Good problem identification/ problem tree analysis skill and solution-oriented;
- Clear and concise written and oral communication skills;
- Good knowledge of MS Office software such as Excel, Word, and Access;
- Able to write and understandable spoken English are preferred.

### **Ongoing Learning**

In support of our belief that learning organizations are more effective, efficient and relevant to the communities we serve, we empower all team members to dedicate 5% of their time to learning activities that further their personal and/or professional growth and development.

### **Diversity, Equity & Inclusion**

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives.

We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

### **Equal Employment Opportunity**

Yayasan Mercy Corps Indonesia is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out diverse backgrounds, perspectives, and skills so that we can be collectively stronger and have sustained global impact.

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

### **Safeguarding & Ethics**

Yayasan Mercy Corps Indonesia is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to [Mercy Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

### **Accountability to Participants and Stakeholders**

Yayasan Mercy Corps Indonesia team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects.

### **How to Apply**

Please send your CV together with the form on this [link](#) with the subject: “**Position\_HUMBANG\_Your Name**” to [hrd@id.mercycorps.org](mailto:hrd@id.mercycorps.org) .

The vacancy will be closed on **18 April 2021** and only shortlisted candidates will be contacted for interview. We look forward to hearing from those who are interested in taking this opportunity to grow and develop with us.

Thank You,  
Human Resources Department  
Yayasan Mercy Corps Indonesia